XEROX®

Technology | Document Management | Consulting Services

Regulating use –
and controlling costs

Xerox Standard Accounting

Networking your multifunction system boosts productivity. But who should have access? How can you account for usage? And how will you control costs? One answer is Xerox Standard Accounting.

Doing more and spending less

Xerox Standard Accounting monitors pages your office produces and who produced them. Network administrators and IT managers can enable Xerox Standard Accounting through the CentreWare Internet Services embedded Web server to manage users and gather data for print, copy, scan and fax output – black and white **and** colour.

Once you know where your costs are coming from, you can take control of them:

- Set limits on the number of print, copy, scan and fax jobs that a user can perform. Limits can be reset remotely at any time
- Account for device activity down to the user, group or department level
- Manage a user's access to colour for both copy and print jobs.
- Bill usage to internal departments or external clients

Minimal IT infrastructure impact
All Xerox Standard Accounting components are embedded in the device's controller and print driver. The Xerox Print Driver contains everything needed to integrate Xerox Standard Accounting with network printing, so there is no software to load on your network, either.

Getting results without complexity

After enabling Xerox Standard Accounting, users easily and conveniently interact with the solution right from the device's user interface or from the print driver. The administrative tools are clear and straightforward:

- Enable and disable the software
- Add, delete and manage accounts
- View, print or export reports
- Create and manage user, group and general accounts
- Set user limits for device features (copy, print, fax and scan), including colour limits
- Simplify enterprise deployment by cloning Xerox Standard Accounting settings and user accounts to other Xerox devices

Xerox Standard Accounting also gives you a simple yet effective way to enhance network security, by limiting access and tracking use of your multifunction systems.

Benefits at a glance

- Minimal IT infrastructure impact
- Embedded accounting feature can account and limit usage by function
- Cut costs by identifying excess expenses
- Accurately recoup costs of printing, copying, scanning and faxing
- Implementation and maintenance require minimal intervention
- Enhance your office security

Tracking

Currently, there are four different ways to monitor your multifunction system's activity:

- You can use **Auditron**, which tracks copies on black and white multifunction systems, copies and prints on select colour multifunction systems
- You can use a **Foreign Device Interface**, which tracks copies and prints using third-party equipment to account and control device activity
- For larger enterprises, there's **Network Accounting**, which provides extensive accounting information for copies, prints and scans using integrated solutions available from certified Xerox Alliance Partners
- At no extra charge, you can choose **Xerox Standard Accounting**, which tracks copies, prints, scans (email, network fax, Internet fax, network scanning images) and faxes (send/receive)

The data is presented in reports that can be viewed online, printed, or imported to Excel as a .csv file.

Xerox Standard Accounting is available with these devices:

WorkCentre® and WorkCentre Pro models 232, 238, 245, 255, 265 and 275

WorkCentre models 4150, 7132, 7228, 7235, 7245, 7655 and 7665

(Note: Not all models are available in all geographies.)